

Standard Simple Transcript

Document Title

Q: This is an example of the interviewer asking a question? Anything that cannot be heard at all is marked as (inaudible). When an utterance is audible, but unclear, it is spelled out phonetically [in brackets]. Additional speakers are identified as M for male and F for female unless they are identified by name.

A: This is an example of the respondent answering. The following paragraph is an example of a typical **simple or smoothed** transcript, which costs **2 € per audio/video minute**, regardless of audio quality. This is the standard type of transcript by default, unless otherwise specified. All partial words, false starts, stuttering, and filler words have been omitted.

Q: In terms of what's allowed us to maybe have some success so far, I want to jump into slide two and just review our investment philosophy. We focus at the stock selection level on financially sound free-cash-flow-generative companies, companies that are not predicated on financial leverage and companies that, when markets go down, we know our companies are going to go down. We feel we have a portfolio of companies that's unlikely to impair capital permanently during periods of duress by issuing equity or debt.

Timecoded Transcript

Document Title

- 00:00:00 Q: This is an example of a **timecoded** transcript, which costs **2.25 € per audio/video minute**.
- 00:01:23 A: Before each speaker and approximately every 30 seconds, a timecode is inserted. There is also a hang indent for readability. This is a great transcript option for video editing or for use with **NVivo** to do qualitative research.

Verbatim Transcript

Document Title

Q: The following is an example of a **verbatim** paragraph, which costs **3 € per audio/video minute**, regardless of audio quality. It is the same paragraph as above, except it includes every utterance, filler words like "um" and "uh", pauses longer than one minute, and nonverbal signs like (laughs) or (sighs).

A: Um, in terms of, you know, what's allowed us to maybe have some success so far, uh, I want to jump into slide two and just review our investment philosophy. Uh, you know, we f-f-focus, uh, at the stock selection level on financially sound free-cash-flow-generative companies, um, companies that are, uh, not predicated on financial leverage and companies that, you know, I mean, when markets go down, we know our companies are going to go down, but, uh, you know, we feel we have a company -- I mean, a portfolio of companies that's unlikely to impair capital permanently during periods of duress by issuing equity or debt.

Dresing/Pehl F4 Transcript

Document Title

Q: This is an example of expanded **Dresing/Pehl** notation with F4 timecodes. Because the extensive notation is more time consuming, and it requires special software, there is an extra charge for this type of transcript. I charge **3 € per audio/video minute** for this type of formatting. #00:03:23-4#

A: Words that cannot be heard are marked as (unclear). (Doubtful words?) are marked in parentheses with a question mark. False starts and partial words are marked by forward slashes. Stressed words are in ALL CAPS. I believe / well, what I mean is stu/ SEVERAL students claimed otherwise. After each speaker change and thereafter at regular intervals for long paragraphs, there is a timecode automatically inserted in //F4 format// #00:04:56-7#

Q: //Overlapping or simultaneous// speech is marked by double forward slashes. Pauses are inserted according to length. (.) One second, (..) two seconds, (...) three seconds, (4) more up to 30 seconds. Long periods of silence receive their own line. #00:05:01-4#

(Pause) #00:06:01-2#